**The following workshops are offered on the ODD (1,3,5,7,9, & 11) months through out the year, i.e. January, March, May, July, September, November**

**All workshops are independent and can be taken in any order**

**Other expanded workshops (one- and two-day workshops) are available upon request. Please visit our website: www.peii.ca**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Week**  **#** | **Day** | **Course name** | **Time Frame** | **Exact date** |
| 1 | First Friday  of each  **ODD**  month | 1. *The power of using Project Management principles to achieve project success* | 8.30 AM -12.00 PM | Nov. 06  2020 |
| *2. Creating a realistic project plan. A great recipe for construction project’s success.* | 1:00PM - 4:30 PM | Nov. 06  2020 |
|  | | | | |
| 2 | Second Friday  of each  **ODD**  month | *3. My construction project is risky, what should I do?* | 8.30 AM -12.00 PM | Nov. 13  2020 |
| *4. Effective creation and application of Risk Register in construction projects* | 1.00 PM - 4:30 PM | Nov. 13  2020 |
|  | | | | |
| 3 | Third Friday  of each  **ODD**  month | 5. How risky is your construction contract? What to examine before getting involved*?* | 8.30 AM -12.00 PM | Nov. 20  2020 |
| 6. Preventing Common *Pitfalls* *in Construction Contract Administration (CCA)* | 1.00 PM - 4:30 PM | Nov. 20  2020 |
|  | | | | |
| 4 | Forth  Friday  of each  **ODD**  month | 7. Preventing Construction disputes: Tools, Tips and Tricks | 8.30 AM -12.00 PM | Nov. 27  2020 |
| 8. Construction claims preparation  submission, analysis, and evaluation. | 1.00 PM - 4:30 PM | Nov. 27  2020 |