**These courses will be offered on the even months (2, 4, 6, 8, 10 & 12), February, April, June, August, October, December.**

**Other related expanded workshops (one- and two-day workshops) are available upon request. Please visit our website: www.peii.ca**

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| --- | --- | --- | --- | --- |
| **Week**  **#** | **Day** | **Course name** | **Time Frame** | **Date** |
| 1 | First Friday  of each  **EVEN** month | 1. Communication skills to reduce conflict | 8.30 AM - 12.00 PM  Edmonton/Mountain time | October 02  2020 |
| 2. Actively listening to reduce misunderstanding | 1:00PM - 4:30 PM  Edmonton/Mountain time | October 02  2020 |
|  | | | | |
| 2 | Second Friday  of each  **EVEN**  month | 3. Assumptions/perception and it impact on communication | 8.30 AM - 12.00 PM  Edmonton/Mountain time | October 09  2020 |
| 4. Understanding and Application of Body Language | 1.00 PM - 4:30 PM  Edmonton/Mountain time | October 09  2020 |
|  | | | | |
| 3 | Third Friday  of each  **EVEN**  month | 5. Cultural Competency and Intelligence to reduce conflict | 8.30 AM - 12.00 PM  Edmonton/Mountain time | October 16  2020 |
| 6. Building relations with your Stakeholders | 1.00 PM - 4:30 PM  Edmonton/Mountain time | October 16  2020 |
|  | | | | |
| 4 | Forth  Friday  of each  **EVEN** month | 7. Influence and Persuasion for Project Managers | 8.30 AM - 12.00 PM  Edmonton/Mountain time | October 23  2020 |
| 8. Difficult situations made Easy to handle | 1.00 PM - 4:30 PM  Edmonton/Mountain time | October 23  2020 |

**No course on Oct 30, 2020**